

**CONSENT AGENDA  
MARCH 22, 2010**

**A. APPROVAL OF MINUTES**

- 1. SUBJECT: APPROVAL OF MINUTES DATED  
NOVEMBER 12, NOVEMBER 16, AND  
NOVEMBER 18, 2009**

ISSUE/PURPOSE: The above listed minutes are before the  
Board for approval. See TAB C.

**B. SCHEDULE PUBLIC HEARING**

- 1. SUBJECT: SCHEDULE PUBLIC HEARING**

**R-FY-10-  
A RESOLUTION SCHEDULING A JOINT PUBLIC HEARING  
WITH THE VIRGINIA DEPARTMENT OF TRANSPORTATION  
SIX-YEAR SECONDARY ROAD IMPROVEMENT PLAN**

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that the Board of Supervisors hereby schedules a public hearing for Monday, May 10, 2010 at 7:15 p.m. or soon thereafter, in the Board Chambers located on the Second Floor in the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia to hear citizen comments on the proposed **Six Year Secondary Road Improvement Plan** for Montgomery County for Fiscal Years 2010/11 through 2015/16 and on the establishment of priorities for the 2010-2011 budget year. Rural Addition requests will also be received at this public hearing.

BE IT FURTHER RESOLVED, That the Virginia Department of Transportation will assure proper advertising of said public hearing.

ISSUE/PURPOSE: Schedule a public hearing.

JUSTIFICATION: In accordance with State Code, VDOT is required to hold a public hearing to hear citizen comments on the proposed Six Year Secondary Road Improvement Plan.

**C. APPROPRIATIONS AND TRANSFERS**

**1. SUBJECT: CLERK OF CIRCUIT COURT  
TECHNOLOGY TRUST FUND**

**A-FY-10-  
CLERK OF CIRCUIT COURT  
TECHNOLOGY TRUST FUND**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

|     |                        |         |
|-----|------------------------|---------|
| 251 | Clerk of Circuit Court | \$9,997 |
|-----|------------------------|---------|

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

|                              |         |
|------------------------------|---------|
| 02250-423100 Shared Expenses | \$9,997 |
|------------------------------|---------|

Said resolution appropriates Technology Trust fund monies to cover the cost of the Land Title Office (LTO) software maintenance contract for the International Land System (ILS) for the Clerk's office.

ISSUE/PURPOSE: Appropriate Technology Trust fund monies.

JUSTIFICATION: This resolution appropriates Technology Trust fund monies to cover the cost of the Land Title Office (LTO) software maintenance contract for the International Land System (ILS) for the Clerk's office.

2. **SUBJECT: DOG AND CAT STERILIZATION**

**A-FY-10-  
DOG AND CAT STERILIZATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

|     |                           |         |
|-----|---------------------------|---------|
| 400 | Dog and Cat Sterilization | \$2,601 |
|-----|---------------------------|---------|

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

|              |                           |         |
|--------------|---------------------------|---------|
| 02340-413101 | Dog and Cat Sterilization | \$2,601 |
|--------------|---------------------------|---------|

Said resolution appropriates monies received as part of the Dog and Cat Sterilization Program.

ISSUE/PURPOSE:           Appropriate Dog and Cat Sterilization Program funds.

JUSTIFICATION:           On September 28, 1998, the Board of Supervisors authorized the County's participation in the Dog and Cat Sterilization program. This program remits a portion of revenue received by the Division of Motor Vehicles for Animal Friendly license plates to localities. These funds must be used for dog and cat sterilization purposes. The County and the Humane Society of Montgomery County entered into an agreement whereby the County will remit these funds to the Humane Society to be used for dog and cat sterilization.

3. **SUBJECT: FIRE AND RESCUE**

**A-FY-10-  
FIRE AND RESCUE INSURANCE**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010 for the function and in the amount as follows:

|     |                 |          |
|-----|-----------------|----------|
| 330 | Fire and Rescue | \$70,000 |
|-----|-----------------|----------|

The source of the funds for the foregoing appropriation is as follows:

|                        |                           |
|------------------------|---------------------------|
| <u>Revenue Account</u> |                           |
| 451203                 | Undesignated Fund Balance |
|                        | \$70,000                  |

Said resolution appropriates fund balance to cover the cost of insurance for the fire and rescue volunteers.

ISSUE/PURPOSE: Appropriates funds to cover insurance costs for the fire and rescue volunteers.

JUSTIFICATION: Due to a change in worker's compensation insurance carriers for the fire and rescue volunteers and the resulting change in the timing of premium payments, only three months of premiums were paid in FY 09. As a result, approximately \$95,000 was available at 6/30/09 for carryover. Additional funds totaling \$70,000 are needed in FY 10 in order to realign the premium payments on an annual basis. This resolution carries over a portion of the funds remaining at 6/30/09 to achieve this.

4. **SUBJECT: LIBRARY – RECOVERED COSTS AND DONATIONS**

**A-FY-10-  
MONTGOMERY-FLOYD REGIONAL LIBRARY  
APPROPRIATION OF RECOVERED COSTS AND DONATIONS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010 for the function and in the amount as follows:

|                      |                 |
|----------------------|-----------------|
| 710 Regional Library | \$39,317        |
| 711 Library Grants   | \$ 5,865        |
| 720 Floyd Library    | <u>\$17,722</u> |
| Total                | \$62,904        |

The sources of funds for the foregoing appropriation are as follows:

|                               |                 |
|-------------------------------|-----------------|
| <u>Revenue Account</u>        |                 |
| 416152 Library Fees           | \$ 1,296        |
| 416158 Lost Damaged Materials | \$ 3,542        |
| 419108 Recovered Costs        | \$11,861        |
| 434401 Federal Grants         | \$ 5,865        |
| 416158 Donations              | <u>\$40,340</u> |
| Total                         | \$62,904        |

Said resolution appropriates recovered costs, donations, additional fee revenue, and grant revenue for use by the Library.

ISSUE/PURPOSE: Appropriate additional revenue for use by the Library.

JUSTIFICATION: This resolution appropriates designated revenues collected over the Library's estimates for FY 10.

Of the \$40,340 in Library donation revenue, \$23,140 was provided by the Friends of the Library. The Friends of the Library specifies where the funds are to be spent when the funds are donated. The remaining funds are provided by patrons, and if the use is not specified, the funds are to be used for the collections budget.

Of the \$11,861 in recovered cost revenue, \$4,516 was e-rate refunds, \$6,649 are restitution funds, and \$696 are from patron refunds.

5. **SUBJECT: SHERIFF – RECOVERED COSTS**

**A-FY-10-  
SHERIFF  
RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

310 Sheriff – Comp Board \$1,937

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

419108 Recovered Costs \$1,937

Said resolution appropriates recovered costs for use by the Sheriff's department.

ISSUE/PURPOSE: Appropriate funds from recovered costs.

JUSTIFICATION: This resolution appropriates recovered costs from state reimbursements for extraditions (\$1,706) and partial restitutions (\$231) for use by the Sheriff's Office.

6. **SUBJECT: SHERIFF – TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before approval of this Resolution is \$298,239)**

**A-FY-10-  
SHERIFF  
TRANSFER FROM GENERAL CONTINGENCIES  
BURIAL EXPENSES FOR INDIGENT CITIZEN**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

**FROM:**

950 General Contingencies (\$1,617)

**TO:**

320 Sheriff County \$1,617

Said resolution transfers appropriated funds from General Contingencies to the Sheriff's Office to cover burial expenses for an indigent citizen.

ISSUE/PURPOSE: Transfer of funds from General Contingencies to the Sheriff's Office.

JUSTIFICATION: This resolution transfers \$1,617 in appropriated funds from the General Contingency budget to Sheriff's Office to cover burial expenses for an indigent citizen.

Section 32.1-288 of the Code of Virginia requires the Sheriff to pay expenses for an individual that has no next of kin and no financial means to cover funeral costs.

7.     **SUBJECT:                               SOCIAL SERVICES – BUDGET  
   ADJUSTMENT**

**A-FY-10-  
SOCIAL SERVICES  
BUDGET ADJUSTMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

|     |                 |          |
|-----|-----------------|----------|
| 540 | Social Services | \$38,722 |
|-----|-----------------|----------|

The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

|        |                 |                  |
|--------|-----------------|------------------|
| xxxxxx | State & Federal | \$42,435         |
| 451203 | Fund Balance    | <u>(\$3,713)</u> |
|        | Total           | \$38,722         |

Said resolution appropriates additional state approved funding and makes adjustments to budget allocations to match approved Social Services funding as reported by the state during mid-year review.

ISSUE/PURPOSE:                               Mid-year review adjustments for the Department of Social Services.

JUSTIFICATION:                               This resolution appropriates additional state approved funding and makes adjustments to budget allocations to match the approved Social Services' funding as reported by the state during mid-year review.

- The reconciled budget after mid-year review requires \$1,074,543 in local funding.
- The existing approved FY 10 Budget contains \$1,078,256 in local funding.
- \$3,713 will be returned to the General Fund.

Each year, the Social Services budget must be reconciled to match the state funding allocation during mid-year review. After the original Social Services reconciliation, it was determined that the County would need to provide Social Services with \$1,078,256 in local dollars to match state revenue requirements. After the mid-year review, it has been determined that the County's local match requirement will only need to be \$1,074,543. This provides a net savings to the County of \$3,713. These funds will be added back to the County's General fund balance. The table below shows the detail:

|              |                           | <b>Expenditure Adjustment</b> |               |
|--------------|---------------------------|-------------------------------|---------------|
| <b>Code</b>  |                           |                               |               |
| 853          | Eligibility Determination | \$                            | (10,869)      |
| 854          | Direct Staff Services     | \$                            | 50,000        |
| 812          | IV E Adoption Subsidy     | \$                            | 115,000       |
| 813          | General Relief            | \$                            | (5,409)       |
| 872          | View Purchase of Service  | \$                            | (50,000)      |
| 878          | Head Start Day Care       | \$                            | (60,000)      |
| <b>Total</b> |                           | <b>\$</b>                     | <b>38,722</b> |

  

|              |                           | <b>Revenue Adjustment</b> |                      |
|--------------|---------------------------|---------------------------|----------------------|
|              |                           | <b>Revenue Adjustment</b> | <b>Local Dollars</b> |
| <b>Code</b>  |                           | <b>State/Fed</b>          |                      |
| 853          | Eligibility Determination | \$ (9,184)                | \$ (1,685)           |
| 854          | Direct Staff Services     | \$ 42,250                 | \$ 7,750             |
| 812          | IV E Adoption Subsidy     | \$ 115,000                | \$ -                 |
| 813          | General Relief            | \$ (3,381)                | \$ (2,028)           |
| 872          | View Purchase of Service  | \$ (42,250)               | \$ (7,750)           |
| 878          | Head Start Day Care       | \$ (60,000)               | \$ -                 |
| <b>Total</b> |                           | <b>\$ 42,435</b>          | <b>\$ (3,713)</b>    |

  

|   |  |           |               |
|---|--|-----------|---------------|
| <b>Total Revenue(State/Fed &amp; Local)</b> |  | <b>\$</b> | <b>38,722</b> |
|---|--|-----------|---------------|



**D. APPOINTMENTS**

1. **SUBJECT: ADJUSTMENT AND APPEALS BOARD  
REAPPOINTMENT**

**R-FY-10  
ADJUSTMENT AND APPEALS BOARD  
REAPPOINT ALLEN F. WAGNER**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Allen F. Wagner** to the **Adjustment and Appeals Board** effective March 28, 2010 and expiring March 27, 2014.

2. **SUBJECT: MONTGOMERY REGIONAL ECONOMIC  
DEVELOPMENT COMMISSION –  
REAPPOINTMENT**

**R-FY-10-  
MONTGOMERY REGIONAL  
ECONOMIC DEVELOPMENT COMMISSION  
TOWN OF BLACKSBURG NON-ELECTED REPRESENTATIVE  
APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Roger E. Hedgepeth** to the **Montgomery Regional Economic Development Commission** as a non-elected representative of the Town of Blacksburg effective March 25, 2010 and expiring March 24, 2013.

JUSTIFICATION: See TAB **D** for copy of a letter from the Town of Blacksburg recommending Mr. Hedgepeth's reappointment.

3. **SUBJECT: NEW RIVER VALLEY ECONOMIC  
DEVELOPMENT ALLIANCE**

**R-FY-10-  
NEW RIVER VALLEY ECONOMIC  
DEVELOPMENT ALLIANCE-  
AT-LARGE REPRESENTATIVE APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Larry N. Rush** as Montgomery County's at-large (private sector) representative to the **New River Valley Economic Development Alliance** effective March 23, 2010 and expiring December 31, 2010.

4. **SUBJECT: PARKS AND RECREATION COMMISSION**

**R-FY-10-  
PARKS AND RECREATION COMMISSION  
AT – LARGE REPRESENTATIVE APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Sharon Williams** as an at-large representative to the **Parks and Recreation Commission** effective March 23, 2010 and expiring March 22, 2013.

5. **SUBJECT: PARKS AND RECREATION COMMISSION  
-REAPPOINT ROBIN STIDHAM**

**R-FY-10-  
PARKS AND RECREATION COMMISSION  
REAPPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints **Robin Stidham**, who resides in District B, to the **Parks and Recreation Commission** effective March 23, 2010 and expiring March 22, 2013.

6. **SUBJECT: TRANSPORTATION SAFETY COMMISSION**

**R-FY-10  
TRANSPORTATION SAFETY COMMISSION  
CITIZEN REPRESENTATIVE APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Jessie C. Nester** as a **citizen representative** to the **Transportation Safety Commission** effective March 23, 2010 and expiring March 22, 2013.